

Delegated Decisions by Cabinet Member for Transport Management

***Thursday, 23 January 2025 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf and the related reports are attached. Decisions taken will become effective at the end of the working day on Friday 31 January unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Martin Reeves
Chief Executive

January 2025

Committee Officer: **Democratic Services**
email: committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 27 February 2025*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to:
committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 14)

To confirm the minutes of the meeting held on 12 December 2024 to be signed by the Chair as a correct record.

5. Lower Wolvercote, Oxford - Proposed Controlled Parking Zone (CPZ) 2024/25 (Pages 15 - 250)

Cabinet Member: Transport Management
Forward Plan Ref: 2024/295

Contact: Vicki Neville, Senior Officer – Parking Schemes and TRO's
(Vicki.Neville@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT5**).

The Cabinet Member is **RECOMMENDED** to approve the following measures:

- a) The Controlled Parking Zone (CPZ) Monday to Sunday 8am – 8pm permit holders only and the 3 hour shared use (permit holders or non-permit holders) parking bays in Lower Wolvercote as advertised.
- b) The 'No Waiting at Any Time' restrictions (double yellow lines) as advertised.
- c) The time limited 3 hour parking bay (for non-permit holders only) on Godstow Road as advertised.

6. Didcot Central - Proposed Permit Parking Area (Pages 251 - 318)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/348

Contact: Mike Horton, Senior Officer – TRO and Parking Schemes
(Mike.Horton@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT6**).

The Cabinet Member is **RECOMMENDED** to:

Approve the introduction of parking controls in Didcot as follows:

- a) The introduction of no waiting at any time restrictions on sections of Bosleys Orchard, Edinburgh Drive, Garth Road, Haydon Road, King Alfred Drive, Lydalls Close, Lydalls Road, Manor Road, Melton Drive, Orchard Close, and Stonor Close.
- b) The introduction of permit holders only past this point restrictions, during the hours of 8am to 8pm, every day, on sections of Blagrove Close, Blenheim Close, Bosleys Orchard, Britwell Road, Edinburgh Drive (excluding that section adjacent to Broadway), Garth Road, Haydon Road, King Alfred Drive, Lydalls Close, Lydalls Road, Manor Road, Melton Drive, Orchard Close, Roman Place, and Stonor Close.
- c) To remove All Saints Court and Great Western Drive from the proposals, but to include them in monitoring the impact of the scheme.
- d) To proceed with the proposals in Lydalls Road (West), but to instruct officers to review the parking restrictions in the vicinity of All Saints Church, after a period of three months, in discussion directly with the local Reverend and Church representatives and, if necessary, introduce a minor amendment order to further assist with visitors to the church for events.

7. Proposed Introduction of Permit Parking Bays - Corn Street/Church Green, Witney (Pages 319 - 382)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/325

Contact: Emma Palmer, Senior Officer – TRO's and Schemes
(Emma.Palmer@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT7**).

The Cabinet Member is RECOMMENDED to:

Approve the introduction of parking controls Witney as follows:

- a) **The introduction of parking places on Church Green (eastern arm and southern arm) for permit holders (WY) or 2-hour maximum stay for non-permit holders during the hours of 8am to 6pm, Monday to Saturday.**
- b) **The introduction of parking places on Corn Street (both sides) for permit holders (WY) or 2-hour maximum stay for non-permit holders during the hours of 8am to 6pm, Monday to Saturday.**
- c) **The introduction of parking places on Market Street (both sides) for permit holders (WY) or 2-hour maximum stay for non-permit holders during the hours of 8am to 6pm, Monday to Saturday.**
- d) **The introduction of parking places on Church Green (central arm) for permit holders (WY) or 4-hour maximum stay for non-permit holders during the hours of 6am to 10pm, daily.**
- e) **To include property Nos.2–20 (even numbers) Station Lane in the schedule of eligible properties for the issue of a CH permit.**
- f) **To include property Nos.1–24 Charter Place in the schedule of eligible properties.**
- g) **To include all properties in Marlborough Lane in the schedule of eligible properties.**

8. Thame Centre - Parking Review 2024 (Pages 383 - 470)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/344

Contact: James Whiting, Team Leader – TRO's and Parking Schemes
(James.Whiting@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT8**).

The Cabinet Member is RECOMMENDED to:

Approve the introduction of parking controls in Thame as follows:

- a) The introduction of no waiting at any time restrictions on sections of Church Road, Ludsdon Grove and Lupton Road.
- b) The removal of no waiting at any time restrictions to be replaced by an access protection marking between N.101 & 103 Chinnor Road.
- c) The introduction of permit holder only bays (TH prefix), 8am – 6pm, Monday to Saturday on parts of Church Road.
- d) The formalisation of an existing disabled bay on Church Road, in front of the access to St. Mary's Church.
- e) The introduction of Shared-use permit holders or 2 hour max stay parking bays (8am to 6pm, Monday to Saturday) on the east side only North Street only, to replace no waiting restrictions.
- f) The extension of properties currently eligible to apply for residents permits to also be eligible for visitor permits in High Street, Cornmarket and Upper High Street.

9. South & Vale Districts, Various Locations - Proposed New and Deleted Disabled Persons Parking Places (November 2024) (Pages 471 - 506)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/349

Contact: James Whiting, Team Leader – TRO's and Parking Schemes
(James.Whiting@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT9**).

The Cabinet Member is RECOMMENDED to:

Approve the following:

- a) The proposed provision of Disabled Persons Parking Places (DPPP) at: Caldecott Close, Abingdon; Maberley Close, Abingdon; Swinburne Road, Abingdon; Fane Drive, Berinsfield; Station Road, Chinnor; Hagbourne Road, Didcot; Childery Way, East Challow; Boucher Close, Grove; Poplar Grove, Kennington; Lea Road, Sonning Common; Ireton Court, Thame; Naldertown, Wantage.
- b) The proposed removal of a DPPP at: No. 12 Orchard Way, Wantage.
- c) Defer approval of the DPPP at the following location pending further investigations: No. 13 Orchard Way, Wantage.

- d) **Defer approval of the removal of a DPPP at the following location:
Gainsborough Crescent, Henley-on-Thames.**

10. Howard Street and Flower Lane, Oxford - Cycling Improvements
(Pages 507 - 530)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/328

Contact: Ralph Green, Officer – Traffic and Road Safety

(Ralph.Green@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT10).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of new ‘No Waiting at Any Time’ parking restrictions (double yellow lines) on Howard Street in place of approximately 5 metres of ‘Permit Holders only’ parking, as advertised.**

11. Didcot: Proposed 20mph Speed Limits (Pages 531 - 582)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/192

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT11).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of the additional 20mph speed limits in southern Didcot as advertised.**

12. Beckley: Proposed 20mph Speed Limits (Pages 583 - 594)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/368

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT12).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Beckley and Stowood, as advertised.**

13. East Challow: Proposed 20mph Speed Limits (Pages 595 - 604)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/184

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director for Environment and Highways (**CMDTMT13**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in East Challow, as advertised.**

14. Eye & Dunsden: Proposed 20mph Speed Limits (Pages 605 - 622)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/188

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT14**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Eye & Dunsden, as advertised.**

15. Shenington with Alkerton: Proposed 20mph Speed Limits (Pages 623 - 630)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/178

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT15**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Shenington with Alkerton, as advertised.**

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.